Dear Campus Area Multi-Family Manager:

In anticipation of student move-out this spring, the City of Ann Arbor Public Services Area, Field Operations Unit, will again be offering a **free solid waste drop off site, located at East University and Oakland**. We have endeavored to create a site that maximizes waste recovery and reuse while being efficient, accessible, clean and cost-effective. The location will be staffed, and will collect additional items as noted below.

**DAYS:** Tuesday April 30th through Saturday May 11th  
**HOURS:** 11 am to 5 pm daily  
**NO deliveries accepted overnight and subject to illegal dumping fines. Site will be actively monitored 24 hours.**

**Materials accepted:** Bagged trash, discarded furniture, curbside recycling  
**Reusable items accepted:** Clothing, non-perishable food, toiletries, furniture, working electronic appliances  
**Not accepted:** Construction debris (acceptable for fee at 2950 E. Ellsworth, phone: 734-971-7400, hours at www.recycleannarbor.org)

To assist you in communicating this policy to residents, we have enclosed a letter that you can copy and send to your tenants.

**Additional Dumpster Service:** The city will provide extra, **free** refuse dumpster pickups around the campus area on Friday, May 3rd; Monday, May 5th; and Friday, May 10th. This service is **in addition** to the regular Wednesday dumpster pickup.

**Refuse & Recycling Set out Time:** All curbside refuse and recycling must fit inside city-issued trash or recycling carts. Set out no earlier than 24 hours before the designated collection day. Remove carts from the curb no later than noon the day after collection day. **Any violation of this policy will be subject to a Community Standards violation with a minimum fine of $100 plus court costs.**

**Cardboard Recycling and Extra Recycling Service:** Contact Recycle Ann Arbor at 734-662-6288 or info@recycleannarbor.org to arrange an extra recycling service or special cardboard pick-up. Recycling carts need to be brought to the curb for service. Cardboard boxes **must** be flattened and folded or cut into sections that will fit into the bed of a pickup truck (5’x5’ or smaller). Pick-ups will generally be scheduled the following business day.

Thank you in advance for your help in keeping our community clean!

Sincerely,  
City of Ann Arbor Public Services
Spring 2013

Dear Tenant:

For those of you who are moving out, this a reminder of some of the City of Ann Arbor refuse and recycling rules:

- **Curbside Refuse & Recycling Preparation**: Please note that all curbside refuse and recycling must fit inside city-issued trash or recycling carts. Set out no earlier than 24 hours before the designated collection day. Remove carts from the curb no later than noon the day after collection day. **Any violation of this policy will be subject to a Community Standards violation with a minimum fine of $100 plus court costs.**

- **Excess Materials**: These items can be dropped off at East University and Oakland, at the location shown on the map listed on the back side of this letter:

  - **DAYS**: Tuesday April 30th through Saturday May 11th
  - **HOURS**: 11 am to 5 pm daily
  - NO deliveries accepted overnight and subject to illegal dumping fines. Site will be actively monitored 24 hours.

    - **Materials accepted**: Bagged trash, discarded furniture, curbside recycling
    - **Reusable items accepted**: Clothing, non-perishable food, toiletries, furniture, working electronic appliances
    - **Not accepted**: Construction debris (acceptable for fee at 2950 E. Ellsworth, phone: 734-971-7400)

- **Furniture**: The following agencies may be able to pick up furniture in good shape from your residence:
  - Recycle Ann Arbor ReUse Center: 734-222-7880
  - Salvation Army: 313-965-7760 or 866-448-3866
  - PTO Thrift Shop: 734-996-9195

- **Cardboard Recycling and Extra Recycling Service**: Contact Recycle Ann Arbor at 734-662-6288 or info@recycleannarbor.org to arrange an extra recycling service or special cardboard pick-up. Recycling carts need to be brought to the curb for service. Cardboard boxes must be flattened and folded or cut into sections that will fit into the bed of a pickup truck (5’x5’ or smaller). Pick-ups will generally be scheduled the following business day.

Thank you for your cooperation. Please call 734-99-GREEN if you have any questions or visit the city website at: www.a2gov.org/recycle.

Sincerely,
City of Ann Arbor Public Services
Student Move In/Move Out Solid Waste Collection Area