Log in using your Uniqname and Kerberos password
Click on Reports

In July, an additional 3% service charge appears on the Recharge Bulk Gas (RBG). A credit will be processed with the August bill.

The eDNA Billing System (EBS) streamlines the process of utility metering, billing, and reporting. EBS Web provides a Web browser interface to utility information in the EBS.

Using the Buildings function, you can search for and display utility meter information for university buildings. From this function, you can do the following:

- Display building and meter information.
- Display trends for Total Cost, Meter Cost, and Meter Consumption.
- Query building and meter utility billing information.

Using the Trending function, you can build new trends and view previously saved trends. Trends are graphical charts of building and meter cost and consumption data.

The Reports function provides a series of reports that you can display in the Information area or export to another application.

For further help, please access the Web User’s Guide available via the Help Menu.

EBS - Developed by InStep Software LLC
E-mail: support@instepsoftware.com
Choose the report you would like to run.

The three reports that will probably be most useful are:

- Purchased Utility Billing Detail by Building
- Purchased Utility Billing Detail by Meter
Use the filters to search for the information you need. Once you have selected the necessary criteria click ‘view report’
Once the report has been generated you can print or export it to PDF, Excel, Word or RTF.

If you have any questions please contact Alysia, Irena, or Shelly from the EBS Billing Team

http://www.plantops.umich.edu/utilities/Utilities/UBST.php